



ACCELERATE | COLLABORATE | INNOVATE

ACI is an innovative leader in document & data management and business process automation. For over forty years we have been helping organizations throughout North America, in both the private and public sectors, manage documents and data more cost effectively through the use of our innovative workflow solutions.

We provide a complete range of outsourcing and professional services including accounts payable invoice processing, travel & expense management, accounts receivable remittance processing, mailroom management, document scanning & data capture services and cloud-based retrieval solutions. Our team of dedicated professionals is focused on accuracy, integrity and customer satisfaction.

ACI serves a broad list of clients including many notable Fortune 500 companies. Our client list is comprised of organizations in such diverse fields as financial services, manufacturing, retailing, communications, health care, education, public utilities and government.

For more information about our products and services or for a demonstration please contact us:



**SIMPLIFY EXPENSE REPORTING PROCESSES AND INCREASE EMPLOYEE PRODUCTIVITY
WITH ACI'S AUTOMATED CLOUD-BASED EXPENSE REPORT PROCESSING SOLUTION!**

INTRODUCING XR Assistant™

Traditional approaches to managing expenses are paper-intensive and error prone. **XR Assistant™** gives employees the flexibility to easily and quickly submit their expenses using any smart device while eliminating hardcopy filing, long delays, and policy compliance errors.

Key Features & Benefits Enjoyed With XR Assistant™

With **XR Assistant™** you will benefit from personalized, automated workflows that work with your company's expense process, helping to reduce processing time. From simple rules that help prevent non-compliant submissions, to automatic notifications to managers of expenses that require their attention, automated workflows can save staff time and lower processing costs.

Enforcing your company's expense policy is an essential part of expense management. **XR Assistant™** provides automated real-time validation of all expense reports allowing your organization to control spending by automatically enforcing compliance with corporate policies.

XR Assistant™ reduces turnaround time by improving accessibility for faster submission, approval, and employee reimbursement. Employees can initiate the process by submitting expenses while still on the road - and managers can immediately review and approve expenses for payment.

ACI's productivity toolset makes it easy for companies to review spending, look for trends and use that information to negotiate discounts. Whether your managers want to quickly review expense spending against a budget or your financial analysts want to dig deeper into company-wide trends, configurable reports with handy export features within **XR Assistant™** can accomplish this.

**To learn more about how ACI can help you make
expense reporting simpler, easier and faster - reach
out to us today for a demonstration of XR Assistant™**